

ST. PATRICK SCHOOL TUITION INFORMATION 2020-2021

K – 8 TUITION SCHEDULE

Number of Children	#1 Full Payment Plan 2020-2021	#2 FACTS Payment Plan 2020-2021	#3 Custom Payment Plan 2020-2021	Actual Cost to Educate
One Student	\$3,775.00	\$3,830.00	\$3,900.00	\$6,153.00
Two Students	\$6,455.00	\$6,510.00	\$6,580.00	\$12,306.00
Three Students	8,805.00	\$8,930.00	\$8,930.00	\$18,459.00
Four Students	\$10,995.00	\$11,135.00	\$11,135.00	\$24,612.00

ADDITIONAL K-8 FEES:

K – 8 Registration Fee (per student) which includes the book fee, non-refundable: \$100.00

K-8 Registration Fee for **if paid after May 21, 2020 (current families)** \$150.00

Sacrament Fee (grade 2, grade 8) \$ 25.00

An extended day program is available at an additional cost.

THREE/FOUR YEAR PRESCHOOL TUITION SCHEDULE

Preschool – 3 year olds

- 5 days - full time - \$3775
- 2 days - full time - \$1828
- Full time hours are 8:00am - 3:00pm

- 5 days - 1/2 days - \$2440.00
- 2 days - 1/2 days - \$1450.00
- Half day hours are 8:00am-11:00am

Preschool – 4 year olds

- 5 days – full time - \$3775
- 3 days – full time - \$2692
- Full time hours are 8:00am - 3:00pm

- 5 days – 1/2 days - \$2440
- 3 days – 1/2 days - \$1950
- Half day hours are 8:00am-11:00am

Young 5's

- 5 days – full time - \$3775

*For two **FULL TIME** preschool students in a family, a discount of \$500 will be given.

*For two **PART TIME** preschool students in a family, a discount of \$250 will be given.

ADDITIONAL PRE-SCHOOL FEES:

Pre-K Registration Fee (per student), non-refundable: \$ 75.00

An extended day program is available at an additional cost.

TUITION PAYMENT OPTIONS AND ELIGIBILITY

Option 1: Full payment of tuition paid directly to the school by Monday, June 1, 2020

Option 2: Monthly payments (two to ten) are made through FACTS Tuition Payment Plan from July – April. There is a \$55 fee per family to use this plan.

Option 3: Custom Payments through school office – A \$125 processing fee for custom payments to SPS is applied to your tuition. The processing fee will be added to your first tuition payment. A Tuition Contract *must* be completed and returned to the school office on or before June 1, 2020 for approval.

*To receive a multi-student discount, you must claim the students on your personal income taxes. It is not based on the party paying the tuition.

ADDITIONAL TUITION POLICIES

Students may not begin the first or second semester until all tuition and fees due are paid in full. A student will not receive a report card when there is outstanding money due to St. Patrick School or Divine Grace Parish.

1. Student placement in a classroom will be guaranteed only for families who are current with registration and tuition payments, including preschool and kindergarten.
2. Parents/guardians will perform a total of ten (10) hours of service for St. Patrick School (five (5) hours for preschool) as described in “Addendum A” of the Tuition Contract or pay an additional fee of \$10 for each unfulfilled service hour.
3. Parents/guardians will participate in fundraiser activities as described in “Addendum A” of the Tuition Contract or pay an additional \$150 fee.
4. When checks are returned due to “insufficient funds”, \$50 will be charged for each returned check. This includes all school related activities.
5. There is a \$15 late fee charged if not paid by the dates due.

ASSISTANCE AVAILABLE

Scrip Program, AOD Tuition Assistance Program (online application deadline April 30, 2020 / First round and June 30, 2020 Second round), SPS Scholarship Fund (application deadline 6/1/20). Applicants for SPS Scholarship MUST have applied for AOD Tuition Assistance. SPS Scholarship Fund will be announced after the final round it posted from the AOD.

ST. PATRICK SCHOOL
FAMILY REGISTRATION FORM
2020-2021

Family Registration Fee due May 21, 2020: \$100 per student After May 21, 2020: \$150 per student

Family Name _____ Phone _____

Address: _____

City: _____ State: _____ Zip: _____

Township: _____ Parish: _____

Father's Name: _____ Place of Employment: _____

Email Address: _____ Cell Phone: _____

Mother's Name: _____ Place of Employment: _____

Email Address: _____ Cell Phone: _____

The following children will attend St. Patrick School during the 2020-2021 school year:

Student Name	Date of Birth	Grade Entering 2020-2021

Transportation: (Please check appropriate boxes)

	Monday	Tuesday	Wednesday	Thursday	Friday
Bus AM					
Car AM					
Extended Day AM					
Bus PM					
Car PM					
Extended Day PM					

I understand that the \$100 registration fee per child is nonrefundable and is enclosed with this form.

Parent Signature: _____ Date: _____

Payment Option #1(Pay in full) _____ Payment Option #2 (FACTS) _____ Payment Option #3 (Custom) _____

Office Use Only:

Registration Fee Paid: _____ Date Paid: _____ Receipt # _____

Saint Patrick School Registration

Please Print

Enrollment for: August, 20__

Grade Entering: ____

Student Name: _____
First Middle Last

Address: _____ Home Phone: _____

City, State, Zip: _____ Township: _____

Date of Birth (MM/DD/YYYY): _____ Place of Birth (City/State): _____

Birth Certificate Number: _____ Social Security Number: _____

PARENT INFORMATION

Father's Name: _____
First Middle Last

E-Mail: _____ Country of Birth: _____ Religion: _____

Occupation: _____ Place of Employment: _____

Mother's Name: _____
First Middle Last

E-Mail: _____ Country of Birth: _____ Religion: _____

Occupation: _____ Place of Employment: _____

With whom does this child reside? ____ Both Parents ____ Father ____ Mother ____ Other

Are you a registered member of Divine Grace Parish? : _____

Name of Church you attend if other than Divine Grace: _____ City: _____

Is this child being raised as a Catholic?: _____

Date of Baptism (MM/DD/YYYY): _____ Church: _____ City/State: _____

Date of Reconciliation (MM/DD/YYYY): _____ Church: _____ City/State: _____

Date of First Eucharist (MM/DD/YYYY): _____ Church: _____ City/State: _____

School Last Attended: _____ City/State: _____

Please list below **EVERY SCHOOL** this child has attended:

School: _____ City/State: _____ Grade: _____

School: _____ City/State: _____ Grade: _____

School: _____ City/State: _____ Grade: _____

Has the child ever participated in Special Education? Check

Speech Therapy: _____ Remedial Reading: _____ Remedial Math: _____ Other (List) : _____

Parent Signature: _____ Date: _____



Saint Patrick Catholic School

2970 West Labo Road, Carleton, MI 48117 ~ 734-654-2522

TUITION CONTRACT FOR 2020-2021

This Tuition Contract ("Agreement") with an effective date of _____ is made and entered into between St. Patrick Catholic School ("School") and _____ (collectively, "You" or "Your"), on behalf of the following:

STUDENT'S NAME	GRADE 2020-2021	
		("Student(s)")
		("Student(s)")
		("Student(s)")
		("Student(s)")
		("Student(s)")

(List all students by name and grade)

Payment of Tuition:

1. You agree to pay tuition for the entire 2020-2021 school year (August through June) ("School Year") in the amount of \$_____ ("Tuition"). You shall designate a payment plan for Tuition from among the options set forth in Appendix I ("Payment Plan"). All Tuition payments shall be made in accordance with the Payment Plan.
2. If a Tuition payment is forty-five (45) days overdue, the School may impose any or all of the following sanctions, without limitation:
 - a. Assessing late fees;
 - b. Withholding academic records, including electronic access to such records;
 - c. Prohibit Student's participation in sports, field trips, or other school activities;
 - d. Exclude Student from class participation;
 - e. Exclude Student from school;
 - f. Use a collection agency; and/or
 - g. File a claim in court.

In the School's sole discretion, it may agree, in a writing signed by the School's principal or administrator, to defer or not impose any or all of the above sanctions. Failure to impose a sanction shall not be deemed a waiver of the right to do so.

3. If You or a Student has an unpaid balance for the current School Year the Student cannot register for the following School Year until the Tuition for the current School Year is paid in full, unless otherwise agreed to in a writing signed by School's principal or administrator. In no event, shall School records, report cards, diplomas or transcripts be released until all Tuition and other charges have been paid in full.

Refunds:

1. If the Student has withdrawn, excluded or otherwise absent for any reason during the School Year, the remaining Tuition balance must be paid in full unless the School principal or administrator agrees in writing to waive a portion of the remaining Tuition.
2. You will not receive a refund, credit or reduction in Tuition, including for withdrawal, exclusion, absences, vacations, snow days, illnesses, holidays or moving; unless the School principal or administrator agrees in writing to refund a portion of the Tuition.
3. Prepaid Tuition, excluding the Registration Fee (defined below), will be refunded only if a notice of cancellation is delivered to the School, in writing at least fourteen days prior to the first day of scheduled classes.

General Terms and Conditions:

1. Prior to completing the registration process, payment of a non-refundable deposit in the amount of \$100 per student ("Registration Fee") is required. The Registration Fee is nonrefundable for any reason, including but not limited to, a denial of a Student's application.
2. The terms and conditions of the School's enrollment and other policy information which may be provided to the Student and/or You are hereby incorporated into this Agreement by reference.
3. It is further understood that the Student and You will abide by the policies and guidelines as documented in the Parent/Student Handbook.
4. School may offer an in-parish tuition rate. To qualify for the in-parish tuition rate, School may require a Student and his/her family to register at the Parish, worship regularly, participate in Parish activities, and/or participate in Parish and/or School fundraising.
5. At a School's discretion, a Student and his/her family may be required to complete service hours. A Student enrolled in Kindergarten through eighth grade and his/her family, are expected to participate in ten (10) hours of service by April 30th. A Student enrolled in preschool and his/her family are expected to participate in 5 (five) hours of service by April 30th of the school year. A Student and his/her family that cannot participate in the expected number of service hours shall have the option of buying their service time hours at a flat rate of \$150.00 (\$75.00 preschool). Any service hours not completed will be bought at a rate of \$10.00 per hour.
6. K-8 Parents/guardians are required to participate in fundraiser activities. Each family who does not meet the fundraiser requirements will be charged a \$150 fee. Fundraiser requirements are listed on "Addendum A" on page 5 of this contract.
7. All returned checks will incur a fee of \$50. If You have two checks returned for insufficient funds, School will no longer accept Your personal checks and You will be required to pay in cash, with a certified check from a local bank, or through the FACTS or other tuition payment vendor approved by the School.

8. You understand that You must submit this form and the Registration Fees for School to consider a Student for enrollment and You understand that the School reserves the right to deny enrollment and/or exclude a Student in its sole discretion.

9. This Agreement reflects the entire agreement between the parties regarding the subject matter of this Agreement. No other previous agreement, statement or promise made by the parties hereto that is not contained in this Agreement shall be binding or valid. Any modifications, amendments or changes to this Agreement must be in writing and signed by School's principal or administrator. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan without regard to its conflicts of law principles. If any provision of this Agreement shall be invalid, illegal or unenforceable in any respect, the validity of the remaining provisions contained in this Agreement shall not be affected. Failure of either party at any time to require performance of any provision of this Agreement shall not limit the party's right to enforce the provision. Waiver of any breach of any provision shall not be a waiver of any succeeding breach of the provision or a waiver of the provision itself or any other provision.

You, the undersigned, have read and understand the Terms and Conditions of this Agreement, for the enrollment of Student for the School Year. You agree to abide by the terms of this Agreement and agree to fulfill all the financial obligations for payment of Tuition as set forth herein.

Signatory 1:

Signature

Date

Print Name

Relationship to Student(s)

Address

Phone Number

Signatory 2:

Signature

Date

Print Name

Relationship to Student(s)

Address

Phone Number

TUITION CONTRACT
Appendix I

PAYMENT PLAN ALTERNATIVES

The School offers the following Payment Plans. Please choose one:

[] **OPTION I – SINGLE PAYMENT PLAN:**

The entire amount is due on or before **June 1, 2020**.

[] **OPTION II – MONTHLY PAYMENT PLAN VIA AUTOMATIC WITHDRAWAL THROUGH THE FACTS TUITION MANAGEMENT PROGRAM:**

Tuition is paid in installments (two – ten payments) through the Facts Tuition Management program, via automatic withdrawal from a checking or savings accounts. Payments are made on the 5th or 20th of each month (your choice). The first installment is withdrawn on **July 5 or July 20, 2020**.

[] **OPTION III – OTHER PAYMENT PLAN**

At School's sole discretion it may agree to other payment plan terms. If School agrees to other payment terms, those terms shall be attached hereto, agreed in writing, and signed by You and the School's administrator or principal.

Please Note: If you select Option 1 and payment is not made by the due date, Tuition payments must then be made through the monthly FACTS plan. Tuition Verification of FACTS enrollment must be provided within fifteen days after the due date. If you fail to provide verification within fifteen days, Student will be subject to the sanctions under Paragraph 2 of the Payment of Tuition Section of the Agreement.

I/We, the undersigned, have read and understand the Terms and Conditions of this Agreement for the enrollment of Student(s) for the **2020-2021** School Year. I/We agree to abide by said Terms and Conditions and agree to fulfill the total financial obligation for payment of Tuition as set forth herein.

Signature of Parent/Legal Guardian/Other

Date

Address

Phone

Signature of Parent/Legal Guardian/Other

Date

Address

Phone

St. Patrick Catholic School

ADDENDUM A

SERVICE REQUIREMENTS

The parents/guardian will perform a total of ten (10) hours of service for St. Patrick Catholic School.

- Parent/guardian will select how to perform these service hours.
- Non-paid activities which includes but is not limited to chairing or assisting at school fundraisers, class activities, tutoring, PTO or School Committee, driving for field trips, fish fry, auction, book fair, St. Patrick Day Breakfast, teacher or office assistance, etc.
- School administration will make final determinations as to acceptable activities for service.
- Families will receive a service tabulation form that is completed and turned in by April 30th of the school year.
- Service time needs to be performed between July 1 and April 30 of the current school year.
- Youth service time may not be counted in this service requirement.
- Other family members may not fulfill this requirement unless special arrangements have been approved by the pastor and school administrator because of hardship.
- For those not completing the (10) hours of school service hours, an additional fee of \$10 for each unfulfilled service hour will be charged.

FUNDRAISER REQUIREMENTS

The St. Patrick Catholic School fundraisers support the cost of educating each child at St. Patrick School. Parents/guardians are required to participate in fund raiser activities.

- Families are required to purchase/sell \$150 worth of auction raffle tickets.
- Families will participate in at least one other school fundraiser activity that benefits the school. This includes but is not limited to candy bar sale, donation to the live/silent auction, annual appeal, and/or pizza sale.
- Fundraisers that benefit an individual student or class are excluded from meeting this requirement.
- School administration will make final determinations as to acceptable fundraiser participation.
- The cost for a family who does not participate in school fundraisers will be \$150.

